



STATE OF MINNESOTA
COUNTY OF HENNEPIN

Request for Marriage Record/Letter of No Marriage Record

Did the Applicant APPLY for the Marriage License in Hennepin County?

Yes No (If the answer is no, copies of marriage record are in the County that the couple applied for the license.)

To search for a marriage, go to www.moms.mn.gov. Otherwise, there may be an additional \$20/hour search time fee

Table with 4 columns: Section A: Full name Prior to Marriage, First, Middle, Last. Rows include Applicant 1, Applicant 2, and Date of Marriage.

Section B: Requester Information. Fields include Full Name, Mailing Address - Street, Apt/Unit #, City, State, ZIP, Daytime Phone, and Email.

Section C: Document Requesting. Includes checkboxes for Marriage Certificate, Marriage Application, and Letter of No Record. Includes search dates and checkboxes for VA Benefits and foreign adoption purposes. Fee information: All records are \$9.00 per copy.

Section D: Search Time Fee. When requesting a certified or uncertified copy, or to view/verify information of a birth, death, or marriage record, specific information is required and is defined as the correct date of the event and the correct name of the registrant. Lacking specific information incurs a "search time" fee of \$20 per hour (\$10 minimum) in addition to the cost of the copy.



Section E: Quantity and Cost			Quantity	Fee Per Item	Total
Marriage Certificate (Proof of marriage)				\$9.00	
Marriage Application (Proof of birth dates or age of applicants)				\$9.00	
Letter of No Record (Proof of no record of marriage found in Hennepin County)				\$9.00	
Faster Service – your request goes ahead of standard requests <i>(Does not include return overnight mail delivery)</i>				\$20.00	
Total Amount Due:					

Section F: Payment

Check or Money order: (Payable to: Hennepin County Treasurer)

Due to high administrative costs, we are unable to issue refunds for overpayment.
Checks returned for non-payment will be charged a \$30 fee according to Minnesota Statutes, section 604.113, subdivision 2 and civil penalties may be imposed.

Section G: Mail application and payment to Hennepin County.

Vital Records Office
 Hennepin County Government Center
 300 South 6th St., MC – 026
 Minneapolis MN 55487-0026

 FAX # 612-348-2010

If you have questions, please contact us at vitalrecords@hennepin.us or call 612-348-8919

Office use only:

Number of copies: _____ Amount \$ _____	Initials: _____ Issue date : _____
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