



STATE OF MINNESOTA
COUNTY OF HENNEPIN

CERTIFICATE OF FILING
for Marriage Officiant

MINNESOTA STATUTE 517.04 PERSONS AUTHORIZED TO PERFORM CIVIL MARRIAGES

Civil marriages may be solemnized throughout the state by an individual who has attained the age of 21 years and is a judge of a court of record, a retired judge of a court of record, a court administrator, a retired court administrator with the approval of the chief judge of the judicial district, a former court commissioner who is employed by the court system or is acting pursuant to an order of the chief judge of the commissioner's judicial district, the residential school superintendent of the Minnesota State Academy for the Deaf and the Minnesota State Academy for the Blind, a licensed or ordained minister of any religious denomination, an individual who registers as a civil marriage officiant with a local registrar in a county of this state, or by any mode recognized in section 517.18. For purposes of this section, a court of record includes the Office of Administrative Hearings under section 14.48.

MINNESOTA STATUTE 517.05 CREDENTIALS OF MINISTER.

Ministers of any religious denomination, before they are authorized to solemnize a civil marriage, shall file a copy of their credentials of license or ordination or, if their religious denomination does not issue credentials, authority from the minister's spiritual assembly, with the local registrar of a county in this state, who shall record the same and give a certificate of filing thereof. The place where the credentials are recorded shall be endorsed upon and recorded with each certificate of civil marriage granted by a minister.

This form must be filed by:

- 1) Any individual who wishes to register as a civil marriage officiant and whose profession is not specifically named in the passage above (from Minnesota Statute 517.04); or
2) Any licensed or ordained minister who wishes to serve as a civil marriage officiant in their capacity as a licensed or ordained minister by satisfying the credentialing requirements of Minnesota Statute 517.05.

Pursuant to Minnesota Statutes Sections 517.04 and 517.05 and for the purpose of conducting marriages:

I am 21 years of age or older, as required by MN Statute 517.04

Choose One:

I am an individual intending to register as a marriage officiant under M.S. 517.04 to perform marriages.

I am a licensed or ordained minister qualified under M.S. 517.05 to perform marriages and have attached credentials or a letter of good standing.

Choose One:

My authority to perform marriages has no expiration date.

My authority to perform marriages expires on

First name Middle name Last name

Address City State Zip

Email address Phone

MN Business Identification number: Or, I do not have a MN Business ID number

Social Security number: Or, I do not have a Social Security number

My signature below attests that all statements made, and information provided are true and correct.

**Tennesen warning**

This application requests your Social Security number and Minnesota business identification number. State law requires you to provide this information on a license application you make to the County in order to conduct a profession, occupation, trade, or business. If you do not have a Social Security number or Minnesota business identification number, you may certify the same and your application will still be processed. The data collected on this application may be shared with the State of Minnesota for the purpose of collecting taxes, penalty, and interest owed to the State, and for the purpose of requiring returns to be filed.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**NOTARIZED SIGNATURE REQUIRED FOR MAIL IN ONLY**

State of \_\_\_\_\_ County of \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public Signature

The credentials presented have been filed in the Office of the *Hennepin County Director of Licensing* this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Designee: \_\_\_\_\_ Location: \_\_\_\_\_