



## Shelter Stay Verification Form

Purpose: This form is used to verify that the individual name below is staying in an emergency shelter for Non-Hennepin Emergency Shelters.

Please note: This form must be completed by a shelter staff member.

### Section 1: Shelter Information

Shelter Name: Click or tap here to enter text.
Shelter Address: Click or tap here to enter text.

### Section 2: Client information

Full Name: Click or tap here to enter text.
Date of Birth: Click or tap here to enter text.
Date admitted to Shelter: Click or tap to enter a date.
Total number of household members: Click or tap here to enter text.

### Section 3: Verification of Shelter Stay

I verify that the individual named above is currently staying in our shelter.

Print Name: Click or tap here to enter text.
Title: Click or tap to enter a date.
Date: Click or tap to enter a date.
Phone Number: Click or tap here to enter text.
Email Address: Click or tap here to enter text.

### Section 4: Additional Comments (Optional)

Click or tap here to enter text.
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Email the completed form to [assessors@agatemn.org](mailto:assessors@agatemn.org)

Note: This form should be kept confidential and used solely to verify homelessness or shelter stay status.